

Welcome to Friday's Child Adoption Services, Inc.

We look forward to working with you during the adoption process. Below is a checklist of the forms and supporting documents we will need to complete your Home Study.

Documents you will need to submit:

- ___ Application (with photographs)
- ___ Signed Menu of Services and Fees _____ Signed Statement of Understanding
- ___ Confidentiality Statement
- ___ Signed Corporal Punishment Prohibition document _____ Shaken Baby Form
- ___ Sworn Disclosure Statements (for each family member over age 14)
- ___ Safety & Violence Questions
- ___ Consent to Exchange Information for Previous Home Studies
- ___ CPS Clearance (for each family member over age 14 & for all states lived in the past 5 years)
- ___ FBI Fingerprint Clearance (for each family member over age 18).
- ___ Autobiographical Family _____ Autobiographical Narrative (one for each parent)
- ___ Three Letters of Reference (non-relatives) 1. ___ 2. ___ 3. ___
- ___ Proof of Pre-Adoption Training (heartofthematterededucation.com)
- ___ Completed Medical Examination Reports for Each Member of the Household
- ___ TB Screenings
- ___ Copy of Guardianship Plans or Wills
- ___ Employment Verification (for each parent) _____ Income Worksheet
- ___ Proof of Home Ownership or Rental Lease
- ___ Copy of Birth Certificates for Each Member of the Household
- ___ Copy of Death Certificate (if applicable)
- ___ Copy of Marriage Certificate _____ Copy of Divorce decrees
- ___ Health Insurance Policy/Card
- ___ Life Insurance Policy (if applicable)
- ___ Proof of Auto Insurance _____ DMV Driving Record (for each parent)
- ___ Emergency Preparedness Plan (on-line)
- ___ Net Worth Statement (on line) _____ Monthly Net Income and Expenses
- ___ Income Tax Returns (First 2 Pages of the Last 2 years)
- ___ Pet Immunization Record
- ___ Passports (for international adoptions only)